

**Riverside Cemetery District
Board Policy**

REST AND MEAL PERIODS

Policy 69

Each workday, regular full-time, seasonal full-time and wage employees are provided two rest periods of 15 minutes in length. To the extent possible, rest periods will be provided in the middle of work periods. Since this time is counted and paid as time worked, employees must not be absent from their work stations beyond the allotted rest period time.

All regular full-time, seasonal full-time ,wage and salaried employees are provided with one meal period 30 minutes in length each workday. Employees will be relieved of all active responsibilities and restrictions during meal periods and will not be compensated for that time. Rest and meal periods may not be accumulated.

Adopted: 11/9/2004