

**Riverside Cemetery District
Board Policy**

VOTING METHOD

Policy 24

All action taken, or motions passed or denied, shall be recorded in the minutes of meetings as passed (motion carried) or denied (motion failed) unless a roll call vote is requested by any member, in which event the Chairman shall call the roll and the ayes and nays shall be recorded.

The Chairman of the Board shall be entitled to vote on all issues before the Board.

To pass, any motion must receive an affirmative vote from a majority of the total elected number of trustees (6) or quorum (4).

Members must be physically present or by telephone at board meetings to vote on agenda items.

It is the right and duty of every member of the Board who has an opinion on an issue to express it by his or her vote.

If a member announces a conflict of interest with regard to the issue before the Board, the member may leave the meeting until voting on the issue is concluded. The conflict will be noted in the official minutes of the meeting and the member will be recorded as having abstained on the issue.

When a tie vote exists on a motion, the motion will be declared to have failed.

Amended: 7/12/2005