

**Riverside Cemetery District
Board Policy**

EXECUTIVE SESSIONS

Policy 20

Executive sessions may be convened by a motion being made, seconded, and a majority vote in favor for the purpose of discussion related to the following:

1. Matters relating to the employment or dismissal or other charges against district personnel;
2. Matters relating to litigation or proposed litigation in which the Board is a party;
3. Consideration of the selection or purchase of real estate;
4. Consideration of the acceptance of gifts, bequests, or donations where confidentiality has been requested by the donor;
5. To consider or receive any information classified as confidential by law;
6. Consideration of accepting or tendering wage and benefit offers and to discuss terms of employment during all negotiations;
7. Any other purpose provided by law.

The only persons who may attend executive sessions are Board members and other individuals the Board may invite to be present.

Any decision deliberated upon during an executive session requiring formal action must occur acted at an open meeting.

No action shall be taken at executive sessions. Minutes of executive sessions shall be recorded but not published. Minutes of executive session shall be maintained in confidential files of the district not open to the public. That such a session will be, or was held, shall be recorded in the minutes of the preceding or subsequent open meeting.

Board members and other persons attending an executive session are duty-bound not to disclose matters discussed at the executive session.

Legal Reference:
WS-16-4-405

Adopted: 11/9/2004