

**Riverside Cemetery District
Board Policy**

STATEMENT OF PURPOSE AND INTERPRETATION

Policy 02

The purpose of this Policy Manual is to set forth the Board of Trustees policies that govern the operation the Riverside Cemetery District. Such policies, as adopted from time to time by the Board, shall be binding upon the employees of the Board and all other parties dealing with the board.

The policies contained herein supersede and cancel all previously compiled Board policies that have been adopted for the governance of Riverside Cemetery District.

The Policy Manual and the policies, procedures, rules, regulations and/or forms set forth herein are not intended to constitute a contract of employment with the employees or guarantee of benefits, rights or privileges upon any specific individual or employee or entitle any person to remain employed for any period of time. It may, from time to time, be necessary to amend, change or cancel certain personnel policies, rules, regulations or benefits set forth in this manual or any other publication approved by the Board of Trustees. The Cemetery District may unilaterally revoke or revise this policy manual and the policies, rules, regulations and benefits contained therein or any other publication approved by the Board of Trustees at any time, for any reason, without prior notice. Such amendment, change or cancellation shall be effective immediately upon completion of the procedures set forth in this manual for amending, changing or canceling the policies, rules, regulations and benefits.

Adopted: 11/9/2004